

## 2019 Long Island Homeless Management Information System (HMIS) Resource Commitment

Long Island Homeless Management Information System (HMIS) Participating Agencies are billed a monthly HMIS Participation Fee based on the total number of users per agency that have AWARDS logins. All invoicing will be reflective of the number of user logins per month per Agency in AWARDS.

# of User Logins	Monthly Fee Schedule	
	<i>Agencies mandated to use HMIS by Federal, State or Local Entities</i>	<i>Other Non-Mandated Agencies</i>
0 to 5	\$75	\$0
6 to 10	\$125	\$50
11 to 15	\$175	\$100
16 to 20	\$325 (\$225 plus \$100 intensity surcharge*)	\$100 intensity surcharge*

\*Any HMIS Participating Agency with more than 15 total user logins will be billed an “intensity surcharge” in the amount of \$100 per month **in addition to** its monthly user login fees. The “intensity surcharge” fee is charged by the software provider and passed on to the HMIS Participating Agency. The additional “intensity surcharge” is billed for every block of 15 licenses above the initial 15 (16, 31, 46, etc).

Please note that LICH is not responsible (financially or otherwise) for any software customization requested by any HMIS Participating Agency. Should an organization wish to discuss customization of the system/software, or access to additional software modules, LICH shall coordinate these requests with the software provider. Should such customization or module access include an additional cost, this cost would be entirely the responsibility of the HMIS Participating Agency requesting such customization.

LICH will bill each agency monthly based on the number of user logins for that month. An invoice will be sent to each Agency. Payment is due in full upon receipt. It is the Agency’s responsibility to ensure prompt payment. Failure to remit payment to LICH for the expenses incurred on the Agency’s behalf could result in the Agency’s access to its data in the HMIS being disabled until full payment is received by LICH.

All payments referred to above are collected by LICH on behalf of Foothold Technology and in accordance with the terms of the contract with Foothold Technology. LICH is not a manufacturer or provider of software.

**\*\*Please return one original, fully executed form to LICH, 600 Albany Ave, Suite 2, Amityville, NY 11701\*\***

Agreed:

\_\_\_\_\_  
Signature of HMIS Participating Agency  
Executive Director or CEO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title of HMIS Participating Agency  
Executive Director or CEO